

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY MANAGEMENT-KERALA

(Autonomous institution under Government of Kerala)

IIITMK Campus, Technopark, Karyavattom PO, Thiruvananthapuram – 695 581

Tel : 0471-2700777, email: jobs@iiitmk.ac.in , web site : www.iiitmk.ac.in

Advt. No. 594/2018 dated 06/02/2018

Indian Institute of Information Technology and Management-Kerala (IIITM-K), established by the Government of Kerala, invites applications from Indian nationals for the post of Assistant Librarian. Details are given below:-

1.	Name of the post	Assistant Librarian
2.	Number of posts	01
3.	Classification	Group-A
4.	Pay matrix as per 7 th CPC	57,700 – 1, 82,400 in Academic Level 10. Other benefits include HRA, TA etc applicable to Central Govt staff and EPF.
5.	Age limit	35 years as on 27.02.2018
6.	Educational and other qualifications required for direct recruits	<p>A. Essential :</p> <p>i). Masters' degree in Library Science / Information Science / Documentation Science or an equivalent professional degree in CGPA of 6.5 in 10 point scale or at least 60% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with sound knowledge in computerized library and Information Systems and Services.</p> <p>ii). Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC.</p> <p>iii). However, candidates, who are or have been awarded Ph.D degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D Degree) Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET / SLET / SET for recruitment and appointment Assistant Librarian.</p> <p>B. Desirable PG Diploma in Library Automation and Networking or PGDCA or equivalent.</p>

7	Experience	Min. 5 years experience working in reputed institutions.
8.	Period of probation, if any	One year
9.	Method of Recruitment and contract period	Direct For a period of 5 years initially, extendable depending upon the performance.

Instructions to the Candidates:

1. Applications shall be submitted on-line before 4pm latest by 27th February, 2018. The application can be had from www.iiitmk.ac.in/jobs.
2. A non- refundable deposit of Rs. 500/- shall be paid online to Indian Institute of Information Technology and Management Kerala, Canara Bank, Account Number: 2762201000303, NEFT/ IFSC Code: CNRB0002762, 9 Digit MICR Code: 695015016, Name of Branch: Kazhakootam Br, Branch Code: 2762, City Name: Thiruvananthapuram. **Details of Transaction ID and the date of payment must be entered while applying.**
3. For each of the qualifications, professional experiences, achievements, etc., documentary proof in the form of self-attested photo-copies is to be uploaded along with application. The applicants are also required to list names of at least two referees, who can testify your work experience, skills, achievements, and personal integrity. Provide their names, current designation, current employer, location, e-mail addresses, and landline or mobile phone numbers.
4. All degrees/certificates should be from recognized University/Institute.
5. The originals must be produced at the time of interview.
6. Incomplete applications / applications without necessary attachments may not be accepted.
7. Any misleading / wrong information supplied by the candidates may lead to summarily rejecting the application if so found subsequently also, the appointment will be cancelled.

8. The Screening Committee shall short-list the eligible candidates, to be called for interview. However, if the number of applications received is large, it will not be convenient or possible to interview all the candidates. In such a scenario, the Screening Committee may restrict the number of candidates to be called for the interview to a reasonable limit after taking into consideration of qualifications and experience over and above the minimum prescribed in the advertisement.
9. Persons employed in Government and Semi-Government organizations must apply through proper channel. 'No Objection Certificate' shall be submitted along with the application. Those who are unable to submit No Objection Certificate along with the application will have to submit it on or before the interview
10. No interim queries regarding interview / selection process will be entertained.
11. Canvassing in any form will lead to rejection of your candidacy.
12. Decision of the Selection Committee and the Board of Governors of IIITM-K with respect to the selection process will be final.
13. Candidates shortlisted by the Screening Committee will have to appear for an interview at their own cost, before a Selection Committee on the time, date and place, communicated to them.
14. Legal disputes, if any, with IIITM-K are restricted to the jurisdiction of Courts in Thiruvananthapuram only.
15. Applications, received after the due date will not be considered.
16. The applicants are required to visit the Institute website regularly for any subsequent corrigendum/addendum, etc., which shall be published on the Institute website only.
17. Candidates appeared for interview on 5th January 2018 against the Advt. No. 561/2017 dated 13/10/2017 need not apply again.

Sd/-
Registrar