

RETENDER

Enq. No. IIITMK/0570/17

Date: 13/11/2017

Due on: 20/11/2017 4pm

On behalf of INDIAN INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT - KERALA (IIITMK), the Manager (Finance and Administration) invites offers for the supply of "WORKSTATION TABLE (10 nos) " with the following specifications.

WORKSTATION TABLE		Complied (Yes/ No)
Certification:	Green guard	
Dimensions	1800*1200 mm	
Construction requirements	Table legs made up of CO2 welded MS tubes of section 50.8 mm	
Table top material	25mm thickness PLB with PVC edge banding	
Colour of table top	Frosty white	
2 Access flops	Yes	
Epoxy powder coating for metal components	Yes	
Wire riser	Yes	
Wire management	Yes	
Warranty	1 year onsite	
Delivery period	5 weeks	
Qty	10 nos	
Brands: Godrej/Featherlite/Wipro		

Terms & Conditions

- Tender Documents shall be available only on the Internet and shall not be available for sales elsewhere. Cost of tender document, 0.2% of the tender value rounded to nearest multiple of 100, subject to minimum of Rs. 400 and maximum Rs.1500/- + VAT as applicable to be submitted along with the tender.
- One year onsite warranty to be supported by the vendor.
- Delivery / installation at the store should strictly be completed within the stipulated period of delivery i.e. maximum 5 weeks.
- Supplier will have to pay penalty on non-delivery after expiry of delivery date @ 0.5% per week subject to maximum of 10%.
- Supply at Maker Village, KINFRA Hi-Tech Park Zone, Kalamassery, Kochi
- Technical literature/ hand book /data sheets etc if any must be sent along with the bid.
- Item must be provided with the stipulated guarantee against manufacturing and functional defects and the date of warranty shall commence from the date of acceptance/ taking over in good condition.
- Item supplied will be subjected to performance tests and in case the articles do not function / reach the expected standard, the suppliers are liable to replace the items free of cost at site. Cost of returning faulty goods will be to supplier's account.

- Prompt and efficient after sales service must be rendered free within the guarantee/warranty period i.e. One year.
- If any Item or part thereof is lost or rendered defective during transit, the supplier shall immediately arrange for the supply of the Item or part thereof as the case may be.
- IIITMK reserves the right to cancel the order without any liability in case the materials are not supplied within the stipulated period or non - fulfillment of contractual obligations.
- The tenderer must pay earnest money along with his tender as given in the notice inviting tenders failing which the tender will be summarily rejected. Earnest Money Deposit of Rs. 2000/- be paid as demand draft favoring The Director, IIITMK payable at Trivandrum. No interest shall be paid by IIITMK on the Earnest Money Deposited by the tenderer. EMD of unsuccessful bidders will be returned without any interest, upon finalization of contract or on expiry of validity of offer. EMD of the successful tenderer will be returned without any interest, after receipt of performance security.
- Security deposit/ Performance Security: The selected tenderer shall deposit an amount equal to 5% of the value of contract within 7 days from the date of Purchase Order as DD payable at Trivandrum, from any Scheduled Bank or Nationalized Bank in favour of The Director, IIITMK or Bank Guarantee from a Scheduled banks in India. EMD will be forfeited if security deposit is not remitted as mentioned above. The security deposited by the successful tendered will be retained towards the retention amount and will be released after the warranty period.
- IIITMK shall make payment within 30 days of satisfactory installation and acceptance of the items supplied and issue of warranty certificate. Any condition for payment of advance shall not be acceptable to IIITMK. In case of any defects to the materials supplied by the bidder, it should be replaced prior to release of the payment.
- Warranty/ Support: Warranty as per manufacture's. The items dispatched by the schedule of requirement shall carry replacement warranty from the date of acceptance of the items by IIITMK. Warranty shall include free maintenance including free replacement of parts. The defects, if any, shall be attended to on immediate basis but in no case any defect should remain unattended for more than 48 hours. The defects, if any, during the guarantee/ warranty period are to be rectified free of charge by arranging the replacement wherever necessary. This includes cost, insurance, freight, custom duty, octroi, local taxes if any, should be borne by the bidder. A clear confirmation should be given for this item.
- Quoted rate: The quoted rates shall be inclusive of all taxes and also the bidder shall include charges like excise duty, sales tax, service tax, entry tax etc., levies, freight, handling, loading, unloading, insurance premiums and placement at the facility and commissioning and installation and shall remain firm throughout the contract period. No compensation will be paid in case of any upward revision in the statutory taxes and levies or introduction of new taxes and levies.
- Firm period of Tender will be 90 days from the date of notification.
- IIITMK reserves the right to accept any quotation and to reject any or all quotations. IIITMK will place order on the vendor, whose offer has been determined to be substantially responsive to the tender.

Place: Technopark

Date: 13/11/17

Manager (F&A)

IIITM-K
Financial Bid
Tender Enq. No. _____

Total amount for providing WORKSTATION TABLE (10 nos) at IIITMK for Maker Village as per the terms and conditions contained in the Tender document shall be Rs. _____ (Rupees. _____) including a